

# **Carolinas Transmission Planning Collaborative**

## **Transmission Advisory Group**

### **Scope**

#### ***Purpose***

The Transmission Advisory Group (TAG) is formed to provide advice and recommendations to the CTPC Participants to aid in the development of an annual Local Transmission Plan, thereby providing a structure such that interested parties can provide meaningful input into the CTPC Process. Attachment N-1 of Duke Energy Carolinas, LLC's (DEC) and Duke Energy Progress, LLC's (DEP) Joint Open Access Transmission Tariff defines opportunities for input from TAG participants.

#### ***Responsibilities***

In general, the TAG is responsible for working with the CTPC Participants to develop a transmission planning process that results in a single coordinated transmission plan which reliably and efficiently meets the needs of the electric consumers within the service territory of the CTPC Participants (portions of North Carolina and South Carolina).

The specific responsibilities of the TAG participants include:

1. Adherence to the intent of the FERC Standards of Conduct requirements in all discussions.
2. Participation in the TAG meetings in a constructive and professional manner.
3. Assisting in the development of the TAG annual work plan and activity schedule.
4. Consistent with Attachment N-1 of the Joint OATT, providing timely input on the annual study scope elements of the Local Planning Process which includes the following:
  - a. Identification of Study Criteria, Assumptions, and Methodology
  - b. Data Collection and Case Development
  - c. Technical Analysis and Identification of Transmission Needs

- d. Local Solution Development
- e. Selection of Preferred Local Transmission Plan
- f. Local Transmission Plan Report

5. Proposing and selecting the studies for Local Economic Projects and Strategic Planning Scenarios for Multi-Value Strategic Transmission Projects, as permitted by Attachment N-1 in the DEC/DEP Joint OATT..
6. Providing advice and recommendations to the Oversight Steering Committee of the CTPC Participants on the CTPC Process.

### ***Membership and Participation***

The TAG is open to the public and any individual may be a TAG participant. Any TAG participant can register on the CTPC website to receive email notifications directed at the TAG ([www.CarolinasTPC.org/CTPC](http://www.CarolinasTPC.org/CTPC)).

In order for a TAG participant to participate in the TAG Sector Voting Process, the TAG participant must have registered through the application process on the CTPC website ([www.CarolinasTPC.org/CTPC](http://www.CarolinasTPC.org/CTPC)) with the CTPC Administrator at least two weeks prior to the first meeting at which the TAG participant intends to vote. Such web-based registration will require the TAG participant to provide the following information to the Administrator: name, home or business address, place of employment (if any), email address (if any), and telephone number. The registration form will require the TAG participant to indicate whether the TAG participant is registering as an “Individual” or as an agent or employee of a “TAG Sector Entity.” If the TAG participant registers as an agent, member, or employee of a TAG Sector Entity, s/he must identify such TAG Sector Entity. An individual TAG participant may register as an agent, member, or employee of more than one TAG Sector Entity, subject to the conditions below.

A TAG Sector Entity may be any organized group (e.g., corporation, partnership, association, trust, agency, government body, etc.) but cannot be an individual person. A TAG Sector Entity may be a member of only one TAG Sector. A TAG Sector Entity and its affiliates or member organizations all may register as separate TAG Sector Entities, as long as such affiliates or member organizations meet the definition of TAG Sector Entity.

A TAG Sector Entity should elect to be a member of one of the following TAG Sectors: Cooperative LSEs that serve load in the CTPC footprint; Municipal LSEs that serve load in the CTPC footprint; Investor-Owned LSEs that serve load in the CTPC footprint; Transmission Providers/Transmission Owners that are not LSEs in the CTPC footprint; Transmission Customers (a customer taking Transmission Service from at least one Transmission Provider in the CTPC); Generator Interconnection Customers (a customer taking FERC- or state-jurisdictional generator interconnection service from at least one of the Transmission Providers in the CTPC); Eligible Customers and Ancillary Service Providers (includes developers; ancillary service providers; power marketers not currently taking transmission service; and demand response providers); and General Public. An Individual is only eligible to join the General Public Sector.

## ***Meeting Procedures***

### **Meeting Chair**

The Administrator will chair the TAG meetings and serve as a facilitator for the group by working to bring consensus within the group. In addition, the duties of the Administrator include:

1. Developing mechanisms to solicit and obtain the input of all interested parties related to transmission planning options.
2. Taking all reasonable action to ensure that no marketing / brokering organizations receive preferential treatment or achieve competitive advantage through the distribution of any transmission-related information in the TAG.
3. Ensuring that confidentiality of information and Standards of Conduct requirements are being adhered to within the TAG process.
4. Ensuring that TAG meeting notes are taken and meeting highlights are posted for the information of the participants after all TAG meetings.

## **Meetings**

Meetings of the TAG shall be open to anyone interested in the development of a coordinated transmission plan across the respective service territories of the Participants in North Carolina and South Carolina. There are no restrictions on the number of people attending TAG meetings from any organization. The TAG meets in accordance with the requirements of Attachment N-1 of the Joint OATT and generally meets four times a year. All TAG meeting notices and agendas will be posted on the CTPC website and distributed through the TAG participant email distribution list in accordance with the requirements of Attachment N-1 of the Joint OATT. The location of TAG meetings will be determined by the OSC. Conference call and virtual meeting technology will be available for meetings upon request.

## **Quorum**

There are no quorum requirements for TAG meetings.

## **TAG Sector Voting**

In attempting to resolve issues, the goal is for the TAG to develop consensus solutions. However, in the event consensus cannot be reached, the TAG Sector Voting Process will be conducted pursuant to the process described in Section 2.4.4, Attachment N-1 of the Joint OATT. Only TAG Sector Entity representatives attending the meeting (either physically present or participating via phone/virtually) will be allowed to participate in the TAG Sector Voting Process. The Administrator will provide notices to the TAG participants in advance of the TAG meeting that specific votes will be taken during the TAG meeting. A single person may represent more than one TAG participant provided that that person has been pre-registered as an agent, member, or employee of more than one TAG Sector Entity. No voting by proxy is permitted.

## **Dispute Resolution**

It is anticipated that all parties will abide by the decisions of the OSC. Dispute resolution shall be in accordance with Attachment N-1 of the Joint Open Access Tariff.

## **Meeting Protocol**

In the absence of specific provisions in this document, the TAG shall conduct its meetings guided by the most recent edition of *Robert's Rules of Order, Newly Revised*.

## ***Data and Information Release Protocol***

TAG participants can request data and information that would allow them to replicate the CTPC planning studies while ensuring that CEII and other confidential data is protected. Base case power flow models developed by DEC and/or DEP for CTCP study purposes will be made available to TAG participants after the Needs meeting.

The Administrator is tasked with ensuring that no marketing/brokering organizations receive preferential treatment or achieve competitive advantage through the distribution of any transmission-related information in the TAG. The Administrator ensures that the confidentiality of information principles reflected in Order No. 890 as well as any Standards of Conduct or Code of Conduct requirements are being adhered to within the TAG process, to the extent applicable and/or necessary.

If a TAG participant seeks non-CEII Confidential Information, s/he must formally request the data in accordance with Critical Energy Infrastructure Information Recipient Non-Disclosure Agreement through completing the template form provided on the CarolinasTPC.org website and submitting the form in accordance with the directions provided in the form.